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***RANGEVIEW LIBRARY DISTRICT***

*FINANCIAL STATEMENTS*

*DECEMBER 31, 2021*

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CERTIFIED PUBLIC ACCOUNTANTS & BUSINESS CONSULTANTS

## Independent Auditors' Report

Board of Trustees  
Rangeview Library District  
Thornton, Colorado

### *Opinions*

We have audited the financial statements of the governmental activities and the major fund of Rangeview Library District (the District), as of and for the year ended December 31, 2021, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the major fund of the District as of December 31, 2021, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### *Basis For Opinions*

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditors' Responsibilities For The Audit Of The Financial Statements section of our report. We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### *Responsibilities Of Management For The Financial Statements*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for 12 months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly after.

### **Auditors' Responsibilities For The Audit Of The Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with auditing standards generally accepted in the United States of America, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings and certain internal control-related matters that we identified during the audit.

***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that management's discussion and analysis, budgetary comparison information, schedule of the District's proportionate share of the net pension liability, schedule of the District's contributions to the pension plan and notes to the required supplementary information on pages i through ix and pages 31 through 34 be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, which considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

*RubinBrown LLP*

June 30, 2022

## Management's Discussion and Analysis

The Management's Discussion and Analysis for the Rangeview Library District (hereafter referred to in this document as the "Library District") offers readers a narrative overview and analysis of the Library District's financial activities for the fiscal year that ended on December 31, 2021. We encourage readers to consider the information presented here in conjunction with the additional information that we have furnished in our financial statements and notes to the basic financial statements.

### Financial Highlights

- The Library District's assets exceeded its liabilities and deferred inflows or resources by \$30,717,961 (net position) for the calendar year reported.
- Total net position is comprised of the following:
  - Net investment in capital assets of \$12,072,633 including property and equipment, net of accumulated depreciation, and reduced for outstanding debt related to the purchase or construction of capital assets.
  - Unrestricted Net Position: \$ 17,901,959 represents the portion available to maintain the Library District's continuing obligations to citizens and creditors.
- The Library's District's Governmental Fund ending balance was \$ 26,311,767 this year. The fund balance was increased by \$ 4,535,622.
- Tax revenue increased by \$ 1,561,766 from \$22,985,359 in 2020 to \$ 24,547,125 in 2021.
- Overall, the Library District continues to maintain a strong financial position.

The above financial highlights are explained in more detail in the Financial Analysis section of this document.

## **Overview of the Financial Statements**

This discussion and analysis is intended to serve as an introduction to the Library District's basic financial statements. The basic financial statements are comprised of three components: 1) government-wide financial statements; 2) fund financial statements; and 3) notes to the basic financial statements. This report also contains other supplementary information in addition to the basic financial statements.

## **Government-wide Financial Statements**

The Library District's annual report includes two government-wide financial statements. These statements provide both long-term and short-term information about the Library District's overall financial status. Financial reporting at this level uses a perspective similar to that found in the private sector with its basis in accrual accounting and elimination or reclassification of activities between funds.

The first of these government-wide statements is the Statement of Net Position. This is the government-wide statement of position presenting information that includes all of the Library District's assets and liabilities, and deferred inflows or resources with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Library District as a whole is improving or deteriorating. Evaluation of the overall health of the Library District would extend to other non-financial factors such as diversification of the taxpayer base or the condition of Library District infrastructure, in addition to the financial information provided in this report.

The second government-wide statement is the Statement of Activities, which reports how the Library District's net position changed during the current calendar year. All current year revenues and expenses are included regardless of when the Library District receives or pays cash. An important purpose of the design of the Statement of Activities is to show the financial reliance of the Library District's distinct activities or functions on revenues provided by the Library District's taxpayers.

The government-wide financial statements can be found on pages 4-5 of this report.

## **Fund Financial Statements**

A fund is an accountability unit used to maintain control over resources segregated for specific activities or objectives. The Library District uses funds to ensure and demonstrate compliance with finance-related laws and regulations. Within the basic financial statements, fund financial statements focus on the Library District's one significant fund.

***Governmental funds.*** Governmental funds are used to account for the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, the governmental fund financial statements use the modified accrual basis of accounting and the current financial resources measurement focus to report the financial activities in the Library District's funds.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the Library's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balance provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The basic governmental fund financial statements and reconciliation schedules can be found on pages 6-9 of this report.

***Notes to the financial statements.*** The notes to the financial statements provide additional information that is essential to a full understanding of the data provided in the governmental-wide and fund financial statements. The notes to the basic financial statements can be found on pages 10-30 of this report.

***Required Supplementary Information and Supplementary Information.*** The Library District adopts an annual appropriated budget. A budgetary comparison schedule for the funds has been provided as required supplementary information. Details of the original budget, final budget and actual amounts are found in these sections at pages 31-34.

## Financial Analysis of the Library District as a Whole

The Library District's net position on December 31, 2021, after eliminations, are \$ 30,717,961. The following table provides a summary of the Library District's net position.

The Library District's net position includes its net investment in capital assets (e.g., land, buildings and improvements, machinery and equipment, shelving, and the collection). This component represents 45% of the total assets for 2020 and 36% for 2021. The Library District uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending.

	<b>Governmental Activities</b>	
Assets:	<b><u>2021</u></b>	<b><u>2020</u></b>
Current Assets	51,758,921	45,312,988
Capital Assets	33,525,258	34,614,130
Total Assets	85,284,179	79,927,118
Total Deferred Outflow of Resources	3,772,458	4,525,586
Liabilities:		
Current Liabilities	775,270	923,240
Noncurrent Liabilities		
Due within One Year	2,269,689	2,195,646
Due in More than one Year	30,170,656	32,974,267
Total Liabilities	33,215,615	36,093,153
Total Deferred Inflow of Resources	25,123,061	22,851,251
Net Position:		
Capital Assets, net of Related Debt	12,072,633	11,255,657
Restricted	743,369	711,429
Unrestricted	17,901,959	13,541,214
Total Net Position	30,717,961	25,508,300

The following table provides a summary of the Library District's changes in the governmental activity net position:

## Summary of Changes in Net Position

	<u>2021</u>	<u>2020</u>
Revenues:		
Program Revenues:		
Charges for Services	68,804	59,959
Grants and E-Rate rebates	182,596	106,061
General Revenues:		
Property Taxes	22,626,320	21,296,062
Specific Ownership Taxes	1,920,805	1,689,297
Interest Earnings	(97,308)	537,078
Miscellaneous	77,740	25,844
Total Revenues	24,778,957	23,714,301
Expenses:		
Library Services	18,473,494	18,268,437
Interest & Debt Related Costs	1,095,802	1,151,529
Total Expenses	19,569,296	19,419,966
Change in Net Position	5,209,661	4,294,335
Net Position Beginning	25,508,300	21,213,965
Net Position Ending	30,717,961	25,508,300

### **Governmental Revenues**

The Library District is heavily reliant on taxes to support governmental operations. Taxes provided 99% of the Library District's total revenues in 2021. Also, note that program revenues cover less than 1% of governmental operating expenses. This means that the government's taxpayers and the Library District's other general revenues fund 98% of the governmental activities. As a result, the general economy and the changes in both residential and commercial property values have a major impact on the Library District's revenue streams.

Governmental activities increased the Library District's net assets by \$ 5,209,661 in 2021. Key elements of this increase are as follows:

- The property tax portion of these revenues is \$ 22,626,320. This revenue increased by \$ 1,330,258 in 2021.
- Specific Ownership Taxes increased by \$ 231,508.
- Interest earnings decreased by \$ 634,386 due to the COVID-19 pandemic and the unstable markets in 2021.
- Charges for services increased by \$ 8,845 due to the library being fully opened and services continuing to stabilize.
- Grants and E-rate increased by \$ 76,535.

### **Governmental Functional Expenses**

Library services comprise 94% of the Library District's total governmental expenses. This classification showed an increase of approximately \$ 205,057 over that of calendar year 2021.

Interest and debt related costs on the Library District's capital lease totaled \$ 1,095,802. Depreciation expense on the Library District's assets totaled \$ 4,077,646.

### **Financial Analysis of the Library District's Funds**

#### ***Governmental Funds***

As discussed, governmental funds are reported in the fund statements with a short-term inflow and outflow of spendable resources focus. This information is useful in assessing resources available at the end of the year in comparison with upcoming financing requirements. Governmental funds reported ending fund balances of \$26,311,767. Of this year-end total, \$24,048,684 is unassigned, indicating availability for continuing Library District service requirements. Legally restricted fund balances (i.e., the restricted fund balances) include: \$ 743,369 required to be set aside for emergency reserve requirements pursuant to the TABOR amendment. There is \$1,500,000 of fund balance assigned for capital, replacement and operating reserves.

## ***Major Governmental Fund***

The General Fund is the Library District's primary operating fund and the largest source of day-to-day service delivery. The General Fund's fund balance increased by \$ 4,535,622.

Taxes total \$24,547,125 of the total General Fund revenues as compared to \$ 22,985,359 in calendar year 2020. Interest earned in the General Fund decreased by \$ 634,386 due to the COVID-19 pandemic and unstable markets.

The General Fund expenditures showed an increase of \$731,266 over the prior year.

### **Fund Budgetary Highlights**

There was no amendment to the budget in 2021.

Expenditures changed as follows:

Personnel expenses decreased by \$ 224,418. This decrease was based on positions not being filled still due to the covid pandemic. Some branches were still at limited hours open. The circulation of materials was still low and so less need for Wranglers (book shelver) at the branches.

Professional and technical expenses increased by \$205,216. This increase includes security costs for branches being fully opened. Also, the computers and software increased due to replacement of public computers.

Facilities, vehicle and equipment expenses increased by \$175,296. This increase is due to utilities increase since buildings were opened to full hours, and janitorial expenses increased.

Operations decreased by \$ 54,226. Education and training was less still due to pandemic constraints on travel and conferences. Minor equipment and furniture decreased since in 2020, Emist machines were bought for 36K and no other major COVID supplies were bought in 2021.

Library materials increased by \$ 306,944 for additional books, electronic resources, and downloadable resources.

Library services increased by \$ 369,710 due to more programming since branches were fully opened.

Capital outlay decreased by \$69,482. A new vehicle was budgeted for but due to the shortage of vehicles this cost will be allocated to 2022.

Miscellaneous increased by \$25,387 due to the interest payment on outstanding debt has decreased overall.

## Capital Assets and Debt Administration

### Capital Assets

The Library District's investment in capital assets for its governmental activities as of December 31, 2021, amounts to \$ 33,525,258 (net of accumulated depreciation). This investment includes land, buildings and improvements, machinery and equipment, shelving, and the collection after depreciation. The net change in the Library District's investment in capital assets for the current fiscal year decreased by \$ 1,088,872.

### Capital Assets

	<u>Governmental Activities</u>	
	<u>2021</u>	<u>2020</u>
Non-depreciable assets		
Construction in Progress	-	-
Land	3,631,101	3,631,101
Total Non-depreciable	<u>3,631,101</u>	<u>3,631,101</u>
Depreciable Assets		
Building and Improvements	36,268,571	35,839,044
Machinery and Equipment	4,043,628	3,509,241
Shelving	973,566	973,566
Collection on Materials	22,569,093	22,547,489
Total Depreciable Assets	<u>63,854,858</u>	<u>62,869,340</u>
Less Accumulated Depreciation	<u>33,960,701</u>	<u>31,886,311</u>
Net Book Value - Depreciable Assets	<u>29,894,157</u>	<u>30,983,029</u>
Percentage Depreciated	<u>53%</u>	<u>51%</u>
Net Book value - All Assets	<u><u>33,525,258</u></u>	<u><u>34,614,130</u></u>

Major capital asset events during the current fiscal year included the following:

- Building Improvements of \$ 429,526 were added in 2021. These items included replacement of carpet at Huron. Installation of touchless automatic doors at all branches. Replacement of the roof at Bennett branch due to major hail storm.
- The studio at Wright Farms had to have ventilation installed due to wood working and other projects that cause particles in the air. This cost was 58K.
- Furniture refresh thru-out the district increased by \$ 38,022.
- Net collection increased by \$21,604 for 2021.

### ***Long-term Liabilities***

At the end of the calendar year, the District had total certificates of participation outstanding of \$ 22,030,000. This total debt is backed by the lease payments from the Library District to the bondholders. During the year, the Library District made interest payments in the amount of \$ 1,038,216 and a principal payment of \$1,970,000.

### **Requests for Information**

This financial report is designed to provide a general overview of the Library's finances. Questions concerning any of the information provided in this report or requests for additional information should be addressed to the Finance Manager, Rangeview Library District, 5877 East 120<sup>th</sup> Avenue, Thornton, Colorado 80602.

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# RANGEVIEW LIBRARY DISTRICT

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## STATEMENT OF NET POSITION

December 31, 2021

### Current Assets

Cash and cash equivalents	\$ 64,750
Investments	26,296,630
Receivables:	
Property taxes	24,752,386
Accounts	625,441
Prepaid expenses	19,714
<b>Total Current Assets</b>	<b>51,758,921</b>

### Noncurrent Assets

Capital assets (nondepreciable)	3,631,101
Capital assets (net of accumulated depreciation):	
Building and improvements	24,902,535
Machinery and equipment	1,045,514
Shelving	382,728
Collection	3,563,380
<b>Total Noncurrent Assets</b>	<b>33,525,258</b>

### Deferred Outflows Of Resources

Deferred outflows - COP refinance	2,292,608
Deferred outflows - pension	1,479,850
<b>Total Deferred Outflows Of Resources</b>	<b>3,772,458</b>

### Current Liabilities

Accounts payable and accrued expenses	570,020
Accrued payroll	124,748
Interest payable	80,502
<b>Total Current Liabilities</b>	<b>775,270</b>

### Noncurrent Liabilities

Due within one year	2,269,689
Due in more than one year	22,057,675
Net pension liability	8,112,981
<b>Total Noncurrent Liabilities</b>	<b>32,440,345</b>

### Deferred Inflows Of Resources

Deferred inflows - property tax	24,752,386
Deferred inflows - pension	370,675
<b>Total Deferred Inflows Of Resources</b>	<b>25,123,061</b>

### Net Position

Net investment in capital assets	12,072,633
Restricted	743,369
Unrestricted	17,901,959

<b>Total Net Position</b>	<b>\$ 30,717,961</b>
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# RANGEVIEW LIBRARY DISTRICT

## STATEMENT OF ACTIVITIES For The Year Ended December 31, 2021

Function/Programs	Expenses	Program Revenues		Net (Expenses) Revenues And Changes In Net Position
		Fines And Charges For Services	Operating Grants And Contributions	Governmental Activities
<b>Governmental Activities</b>				
Library services	\$ 18,473,494	\$ 68,804	\$ 182,596	\$ (18,222,094)
Interest and debt-related costs	1,095,802	—	—	(1,095,802)
<b>Total Governmental Activities</b>	<b>\$ 19,569,296</b>	<b>\$ 68,804</b>	<b>\$ 182,596</b>	<b>(19,317,896)</b>
<b>General Revenues</b>				
Property taxes				22,626,320
Specific ownership tax				1,920,805
Investment loss				(97,308)
Miscellaneous				77,740
<b>Total General Revenues</b>				<b>24,527,557</b>
Change in net position				5,209,661
<b>Net Position - Beginning</b>				<b>25,508,300</b>
<b>Net Position - Ending</b>				<b>\$ 30,717,961</b>

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# RANGEVIEW LIBRARY DISTRICT

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## BALANCE SHEET - GOVERNMENTAL FUND December 31, 2021

### Assets

Cash and cash equivalents	\$ 64,750
Investments	26,296,630
Receivables:	
Property taxes	24,752,386
Accounts and fees	625,441
Prepaid items	<u>19,714</u>
<b>Total Assets</b>	<b><u>\$ 51,758,921</u></b>

### Liabilities

Accounts payable and accrued expenses	\$ 570,020
Accrued payroll	<u>124,748</u>
<b>Total Liabilities</b>	<b><u>694,768</u></b>

### Deferred Inflows Of Resources

Unavailable property tax revenue	<u>24,752,386</u>
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### Fund Balance

Nonspendable fund balance	19,714
Restricted fund balance	743,369
Assigned fund balance	1,500,000
Unassigned	<u>24,048,684</u>
<b>Total Fund Balance</b>	<b><u>26,311,767</u></b>

<b>Total Liabilities, Deferred Inflows Of Resources And Fund Balance</b>	<b><u>\$ 51,758,921</u></b>
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**RANGEVIEW LIBRARY DISTRICT**

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**RECONCILIATION OF THE GOVERNMENTAL FUND BALANCE SHEET TO  
THE STATEMENT OF NET POSITION - GOVERNMENTAL ACTIVITIES  
December 31, 2021**

<b>Total Government Fund Balance</b>	\$ 26,311,767
Amounts reported in the statement of net position are different because:	
Capital assets used in Library activities are not current financial resources and, therefore, are not reported in the fund.	33,525,258
Changes in advance refunding are not financial resources and, therefore, are not reported in the funds. However, in the statement of net position, the amounts are deferred outflows of resources and are amortized over the life of the debt.	
Deferred outflows from refunding debt	2,292,608
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the fund.	
Compensated absences	(582,131)
COPs	(22,030,000)
Premium on bonds	(1,715,233)
Accrued interest	(80,502)
Pension plan accounts, such as deferred inflows/outflows and net pension liability, are not receivable or payable in the current period and, therefore, are not reported in the governmental funds.	
Net pension liability	(8,112,981)
Deferred outflows - pension	1,479,850
Deferred inflows - pension	(370,675)
<b>Net Position</b>	<u><u>\$ 30,717,961</u></u>

# RANGEVIEW LIBRARY DISTRICT

## STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - GOVERNMENTAL FUND For The Year Ended December 31, 2021

	<b>General Fund</b>
<b>Revenues</b>	
Taxes	\$ 24,547,125
Charges for services	68,804
Grants and rebates	182,596
Investment loss	(97,308)
Miscellaneous	74,627
<b>Total Revenues</b>	<u>24,775,844</u>
<b>Expenditures</b>	
Library services:	
Personnel	8,660,307
Professional and technical	1,647,042
Facilities	1,280,836
Administrative services	781,156
Library materials	2,968,566
Library services	627,435
Miscellaneous	342,072
Capital outlay	927,704
Debt service:	
Principal	1,970,000
Interest	1,038,217
<b>Total Expenditures</b>	<u>20,243,335</u>
<b>Excess Of Revenues Over Expenditures</b>	4,532,509
<b>Other Financing Resources</b>	
Proceeds from sale of capital assets	<u>3,113</u>
<b>Net Change In Fund Balance</b>	4,535,622
<b>Fund Balance, Beginning Of Year</b>	<u>21,776,145</u>
<b>Fund Balance, End Of Year</b>	<u>\$ 26,311,767</u>

## RANGEVIEW LIBRARY DISTRICT

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### RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE OF THE GOVERNMENTAL FUND TO THE STATEMENT OF ACTIVITIES - GOVERNMENTAL ACTIVITIES

For The Year Ended December 31, 2021

**Net Change In Fund Balance - Governmental Fund** \$ 4,535,622

Amounts reported in the statement of activities are different because:

In the fund, capital outlays are reported as expenditures. However, in the statement of activities, the cost of these assets is allocated over their estimated useful lives and reported as depreciated in the current period.

Capital outlay	\$ 968,822	
Collection	2,019,952	
Depreciation expense	(4,077,646)	(1,088,872)

Debt proceeds provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the statement of net position. This amount is the net effect of these difference in the treatment of long-term debt and related items.

Repayment of bond principal	1,970,000	
Amortization of bond premium	190,582	
Amortization of deferred refunding	(254,734)	
Change in accrued interest payable	6,567	1,912,415

Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the fund.

Change in compensated absences	119,156	
Pension expense	(268,660)	(149,504)

**Change In Net Position** \$ 5,209,661

# **RANGEVIEW LIBRARY DISTRICT**

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## **NOTES TO BASIC FINANCIAL STATEMENTS**

**December 31, 2021**

### **1. Definition Of Reporting Entity**

The Rangeview Library District (the Library or the District) was established as of January 1, 2004 as a political subdivision of the State of Colorado and as a public library as defined under Section 24-90-103(13)(a), Colorado Revised Statutes (C.R.S.), as amended. Effective January 1, 2005, the Library and the County of Adams (the County) entered into an intergovernmental agreement (IGA) which separated the Library from the County and allowed certain supportive services to continue until December 31, 2007. The Library is governed by a five-member Board of Trustees (the Board).

The Library follows the Governmental Accounting Standards Board (GASB) accounting pronouncements which provide guidance for determining which governmental activities, organizations and functions should be included within the financial reporting entity. GASB pronouncements set forth the financial accountability of a governmental organization's elected governing body as the basic criterion for including a possible component governmental organization in a primary government's legal entity. Financial accountability includes, but is not limited to, appointment of a voting majority of the organization's governing body, ability to impose its will on the organization, a potential for the organization to provide specific financial benefits or burdens and fiscal dependency.

The Library is not financially accountable for any other organization, nor is the Library a component unit of any other primary governmental entity.

### **2. Summary Of Significant Accounting Policies**

The Library's accounting policies conform to U.S. generally accepted accounting principles (GAAP) as applied to government units, and have been consistently applied in preparation of the financial statements. The preparation of the financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes, and actual results may differ from those estimates.

## **RANGEVIEW LIBRARY DISTRICT**

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### Notes To Basic Financial Statements (*Continued*)

The significant accounting policies of the Library are described as follows:

#### **Measurement Focus, Basis Of Accounting And Financial Statement Presentation**

##### ***Government-wide And Fund Financial Statements***

The government-wide financial statements include the statement of net position and the statement of activities. These financial statements include all of the activities of the Library. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities are normally supported by taxes and intergovernmental revenues.

The statement of net position reports all financial and capital resources of the Library. The difference between the assets/deferred outflows of resources and liabilities/deferred inflows of resources of the Library is reported as net position.

The statement of activities demonstrates the degree to which the direct and indirect expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

The Library reports the following major governmental fund:

*General Fund* - The General Fund was the only fund of the District in 2021. The General Fund accounts for all current financial resources except those required to be accounted for in another fund. The unrestricted General Fund balance is available to the District for any purpose provided it is expended or transferred according to the general laws of Colorado.

## **RANGEVIEW LIBRARY DISTRICT**

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### Notes To Basic Financial Statements (*Continued*)

#### ***Measurement Focus And Basis Of Accounting***

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned, and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Library considers revenues to be available if they are collected within 60 days of the end of the current fiscal year. The major sources of revenue susceptible to accrual are all taxes and interest. All other revenue items are considered to be measurable and available only when cash is received by the Library. Expenditures are recorded when the liability is incurred or the long-term obligation is due. However, debt service expenditures, as well as expenditures related to compensated absences are recorded only when payment is due.

#### ***Deposits And Investments***

The Library maintains demand deposits and other permitted investments with a variety of financial institutions. All deposits and investments are managed by the Library Director and Finance Manager of the Library. The Library considers all liquid investments with original maturities of three months or less to be cash equivalents. Investments are stated at fair value.

#### ***Receivables***

Receivables at December 31, 2021 consisted of taxes, accounts and fees.

Receivables are recorded on the District's financial statements to the extent that the amounts are determined to be material and substantiated not only by supporting documentation, but also by a reasonable, systematic method of determining their existence, completeness, valuation and, in the case of receivables, collectability.

## **RANGEVIEW LIBRARY DISTRICT**

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### Notes To Basic Financial Statements (*Continued*)

#### ***Property Taxes***

Property taxes are levied by the Library's Board. The levy is based on assessed valuations determined by the County Assessor generally as of January 1 of each year. The levy is normally set by December 15 by certification to the County Commissioners to levy the individual properties as of January 1 of the following year. The County Treasurer collects the determined taxes during the ensuing calendar year. The taxes are payable by April or, if in equal installments, at the taxpayer's election, in February and June. Delinquent taxpayers are notified in August, and generally, sales of the tax liens on delinquent properties are held in November or December. The County Treasurer remits the taxes collected monthly to the Library.

Property taxes, net of estimated uncollectible taxes, are recorded initially as receivable and deferred inflow of resources as of December 31, 2021 since the amounts are levied and measureable but not available until 2022 and levied for operations of the following year.

#### ***Capital Assets***

The Library reports capital assets in the government-wide statement of net position but does not report these assets in the governmental fund financial statements.

All capital assets are recorded at historical cost or estimated historical cost and updated for additions and retirements during the year. Donated capital assets are recorded at their acquisition value as of the date received. The Library maintains a capitalization threshold of \$5,000. Improvements to capital assets are capitalized. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are expensed.

The Library capitalizes library books and audiovisual materials. Annually, purchased additions are capitalized at cost. Damaged, obsolete and lost materials are deleted from the inventory using average cost.

All reported capital assets are depreciated over their remaining useful lives except for land and construction in progress. Depreciation is computed using the straight-line method except for library books and audio visual materials (materials collection), which are depreciated using the group method.

## **RANGEVIEW LIBRARY DISTRICT**

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### Notes To Basic Financial Statements (*Continued*)

The following estimated useful lives are used by the Library:

<b>Description</b>	<b>Estimated Lives</b>
Buildings and improvements	15 - 40 years
Machinery and equipment	4 - 10 years
Shelving	20 years
Materials collection	4 years

#### ***Compensated Absences***

The Library has a policy that allows employees that work a regular schedule of 20 hours or more to accumulate unused paid time-off benefits. The maximum amount of hours that can be accumulated is based on a tiered schedule that corresponds with years of service. Compensated absences are accrued when incurred and reported in the government-wide financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements. The Library's General Fund is used to liquidate compensated absences of the governmental activities.

#### ***Accrued Liabilities And Long-Term Obligations***

All payables, accrued liabilities and long-term obligations are reported in the government-wide financial statements.

In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources are reported as obligations of these funds.

#### ***Bond Premiums, Discounts And Issuance Costs***

On the government-wide statement of net position, bond premiums and discounts are netted against bonds payable. On the government-wide statement of activities, bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Debt issuance costs are reported as expenses.

At the governmental fund financial statements level, bond premiums and discounts are reported as other financing sources and uses separately from the face amount of the bonds issued. Debt issuance costs are reported as debt service expenditures.

## **RANGEVIEW LIBRARY DISTRICT**

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### Notes To Basic Financial Statements (*Continued*)

#### ***Deferred Outflows Of Resources***

In addition to assets, the statement of net position will sometimes include a separate section for deferred outflows of resources. This separate financial statement element represents a consumption of net position that applies to a future period or periods and so will not be recognized as an outflow of resources until then. The District has recognized deferred outflows of resources in the government-wide financial statements in relation to a certificate of participation (COP) refunding and in accordance with the presentation requirements for pension reporting.

#### ***Deferred Inflows Of Resources***

In addition to liabilities, the statement of net position and government fund balance sheet will sometimes include a separate section for deferred inflows of resources. This separate financial statement element represents an acquisition of net position that applies to a future period or periods and so will not be recognized as an inflow of resources until then. The District has recognized deferred inflows of resources in the government-wide and governmental fund financial statements in accordance with the presentation requirements for property taxes and in the government-wide financial statements for pension reporting.

#### ***Pensions***

The Library's employees participate in the Adams County Retirement Plan (the Plan), a cost-sharing multiple-employer defined benefit pension fund. The net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, pension expense, information about the fiduciary net position and additions to/deductions from the fiduciary net position of the Plan have been determined using the same basis as they are reported by the Plan. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

#### ***Fund Equity***

Fund equity at the governmental fund financial reporting level is classified as fund balance. Fund equity for all other reporting is classified as net position.

#### ***Fund Balance***

Fund balance represents the difference between assets/deferred outflows and liabilities/deferred inflows.

## **RANGEVIEW LIBRARY DISTRICT**

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### Notes To Basic Financial Statements (*Continued*)

In the fund financial statements, governmental funds report the following classification of fund balance:

*Nonspendable* - includes amounts that cannot be spent because they are either not spendable in form or are legally or contractually required to be maintained intact.

*Restricted* - includes amounts restricted by external sources (creditors, laws of other governments, etc.) or by constitutional provision or enabling legislation. At December 31, 2021, the total restricted fund balance included \$743,369 restricted for Article X, Section 20 of the Colorado Constitution, commonly known as the Taxpayer's Bill of Rights (TABOR) (Note 9).

*Assigned* - includes amounts the District intends to use for a specific purpose, but do not meet the definition of restricted or committed fund balance. The Board has the authority to assign fund balances for a specific purpose.

*Unassigned* - includes amounts that have not been restricted, committed or assigned to a specific purpose within the General Fund.

In circumstances where an expenditure is to be made for a purpose for which amounts are available in multiple fund balance classifications, the order in which resources will be expended is as follows: restricted fund balance, assigned fund balance and, lastly, unassigned fund balance.

### ***Net Position***

Net position represents the difference between assets/deferred outflows and liabilities/deferred inflows. Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition or construction of improvements on those assets, excluding unspent bond proceeds. Net position is reported as restricted when there are limitations imposed on its use, either through the enabling legislation adopted by the Library or through external restrictions imposed by creditors, grantors, laws or regulations of other governments.

### 3. Cash And Investments

The Colorado Public Deposit Protection Act (PDPA) requires that all units of local government deposit cash in eligible public depositories. Eligibility is determined by state regulations. At December 31, 2021, the state regulatory commissioners had indicated that all financial institutions holding deposits for the Library are eligible public depositories. Amounts on deposit in excess of federal insurance levels must be collateralized by eligible collateral as determined by PDPA. PDPA allows the financial institution to create a single collateral pool for all public funds held. The pool is to be maintained by another institution, or held in trust for all the uninsured public deposits as a group. The market value of the collateral must be at least equal to 102% of the uninsured deposits.

The Library has a formal investment policy. The Library generally limits its concentration of investments to those noted with an asterisk (\*) below, which are believed to have minimal credit risk, minimal interest rate risk and no foreign currency risk. C.R.S. limits investment maturities to five years or less unless formally approved by the Board. Such actions are generally associated with a debt service reserve or sinking fund requirements.

Colorado statutes specify investment instruments meeting defined rating and risk criteria in which local governments may invest, which include:

- Obligations of the United States, certain U.S. government agency securities and securities of the World Bank\*
- General obligation and revenue bonds of U.S. local government entities
- Bankers' acceptances of certain banks
- Commercial paper
- Written repurchase agreements and certain reverse repurchase agreements collateralized by certain authorized securities
- Certain money market funds
- Guaranteed investment contracts
- Local government investment pools\*

## **RANGEVIEW LIBRARY DISTRICT**

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### Notes To Basic Financial Statements (*Continued*)

The Library invests in the Colorado Surplus Asset Fund Trust (CSAFE), which is an investment vehicle established by state statute for local government entities to pool surplus assets. The State Securities Commissioner administers and enforces all state statutes governing CSAFE. CSAFE is similar to a money market fund, with each share valued at \$1.00. CSAFE is rated AAAM by Standard & Poor's. CSAFE may invest in investments allowed by state statutes. A designated custodial bank serves as custodian for CSAFE's portfolio, pursuant to a custodian agreement. The custodian acts as safekeeping agent for CSAFE's investment portfolio and provides services as the depository in connection with direct investments and withdrawals. The custodian's internal records segregate investments by individual governments. To obtain financial statements for CSAFE, you may visit their website at [www.csafe.org](http://www.csafe.org).

The Library invests in the PFM Funds Prime Series, Colorado Investors Class, a money market mutual fund (marketed as the Colorado Statewide Investment Program or CSIP). The Prime Series is a separate investment portfolio of PFM Funds (the Trust). The Trust is an open-end, diversified, management investment company registered under the Investment Company Act of 1940. CSIP invests in obligations of the United States Government and its agencies, high-quality debt obligations of U.S. companies and obligations of financial institutions and is rated AAAM by Standard & Poor's. PFM Asset Management LLC serves as the investment advisor, administrator and transfer agent. Shares of the Trust are distributed by PFM Fund Distributors, Inc., a member of the Financial Industry Regulatory Authority. U.S. Bank N.A. serves as the custodian and acts as safekeeping agent. To obtain financial statements for CSIP, you may visit its website at [www.csipinvest.com](http://www.csipinvest.com). At December 31, 2021, the District's cash and investment balances consisted of the following:

<b>Fund Reporting Level</b>	<b>Cash And Cash</b>		<b>Total</b>
	<b>Equivalents</b>	<b>Investments</b>	
<u>Governmental funds - balance sheet</u>	<u>\$ 64,750</u>	<u>\$ 26,296,630</u>	<u>\$ 26,361,380</u>
Deposits			64,750
CSAFE			1,813,054
Other investments			24,483,576
<b>Primary Government Total</b>			<b>\$ 26,361,380</b>

## RANGEVIEW LIBRARY DISTRICT

### Notes To Basic Financial Statements (*Continued*)

At December 31, 2021, the District's investments consisted of the following:

	S & P Rating	Fair Value	Investment Maturities		% Of Total
			Less Than 1 Year	1 - 5 Years	
<b>Investments</b>					
U.S Treasury securities	AA- to AAA	\$ 8,977,476	\$ —	\$ 8,977,476	34.14%
Federal agency bonds/notes	AA+	2,417,036	—	2,417,036	9.19%
Corporate bonds	A-1 to AA-	119,705	—	119,705	0.46%
<b>Subtotal Investments</b>		<b>11,514,217</b>	<b>—</b>	<b>11,514,217</b>	<b>43.79%</b>
Commercial paper	A-1 to AA-	201,175	—	201,175	0.77%
Other money market funds (CSIP)	AAAm	12,768,184	12,768,184	—	48.55%
Local governmental investment pool (CSAFE)	AAAm	1,813,054	1,813,054	—	6.89%
<b>Subtotal Other Investments</b>		<b>14,782,413</b>	<b>14,581,238</b>	<b>201,175</b>	<b>56.21%</b>
		\$ 26,296,630	\$ 14,581,238	\$ 11,715,392	100.00%

*Interest Rate Risk* - As a means of limiting its exposure to losses arising from changing interest rates, the Library's investment policy requires all investments to mature within five years or less from the date of trade settlement.

*Credit Risk* - State statutes limit investments in U.S. agency securities to the highest rating issued by two or more nationally recognized statistical rating organizations (NRSRO). State statutes also limit investments in money market funds to those that maintain a constant share price, with a maximum remaining maturity in accordance with Rule 2a-7, and either have assets of one billion dollars or the highest rating issued by a NRSRO. Funds invested in money market funds have a Standard & Poor's rating of AAAM for the primary government.

## RANGEVIEW LIBRARY DISTRICT

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### Notes To Basic Financial Statements (*Continued*)

*Fair Value* - The Library categorizes its fair value measurements within the fair value hierarchy established by GAAP. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets. Level 2 inputs are significant other observable inputs and are valued using the matrix pricing model. All Level 2 investments held by the District are valued using this method. Level 3 inputs are significant unobservable inputs. The Library has the following fair value measurements as of December 31, 2021:

		Fair Value Measurements Using		
		Level 1	Level 2	Level 3
<b>Investments By Fair Value Level</b>				
U.S Treasury securities	\$ 8,977,476	\$ —	\$ 8,977,476	\$ —
Federal agency bonds/notes	2,417,036	—	2,417,036	—
Corporate bonds	119,705	—	119,705	—
Commercial paper	201,175	—	201,175	—
<b>Total Investments By Fair Value Level</b>	<b>11,715,392</b>	<b>\$ —</b>	<b>\$ 11,715,392</b>	<b>\$ —</b>
<b>Investments Not Required To Be Categorized</b>				
Local government investment pool - amortized cost	1,813,054			
Other money market funds (CSIP) - net asset value	12,768,184			
<b>Total Investments Not Required To Be Categorized</b>	<b>14,581,238</b>			
<b>Total Investments</b>	<b>\$ 26,296,630</b>			

## RANGEVIEW LIBRARY DISTRICT

### Notes To Basic Financial Statements (*Continued*)

#### 4. Capital Assets

An analysis of the changes in capital assets for the year ended December 31, 2021 follows:

	Balance December 31, 2020	Additions	Deletions	Balance As Of December 31, 2021
<b>Governmental Activities:</b>				
<b>Capital Assets Not Depreciated</b>				
Land	\$ 3,631,101	\$ —	\$ —	\$ 3,631,101
<b>Capital Assets Depreciated</b>				
Building and improvements	35,839,044	429,527	—	36,268,571
Collection	22,547,489	2,019,952	(1,998,348)	22,569,093
Shelving	973,566	—	—	973,566
Machinery and equipment	3,509,241	539,295	(4,908)	4,043,628
	62,869,340	2,988,774	(2,003,256)	63,854,858
<b>Less Accumulated Depreciation</b>				
Building and improvements	(10,267,924)	(1,098,112)	—	(11,366,036)
Collection	(18,590,159)	(2,413,902)	1,998,348	(19,005,713)
Shelving	(540,741)	(50,097)	—	(590,838)
Machinery and equipment	(2,487,487)	(515,535)	4,908	(2,998,114)
<b>Total Accumulated Depreciation</b>	(31,886,311)	(4,077,646)	2,003,256	(33,960,701)
<b>Net Total Capital Assets Depreciated</b>	30,983,029	(1,088,872)	—	29,894,157
<b>Governmental Activities Net Capital Assets</b>	\$ 34,614,130	\$ (1,088,872)	\$ —	\$ 33,525,258

#### 5. Long-Term Obligations

*Primary Government Bonds* - The following is a summary of the outstanding long-term bond issues at December 31, 2021:

Year Issued	Type	Interest Rate	Interest Due Dates	Issue Date	Maturity Date	Authorized And Issued
2015	COP	2.5% - 5.0%	6/15, 12/15	6/9/2015	12/15/2030	\$ 27,765,000

## RANGEVIEW LIBRARY DISTRICT

### Notes To Basic Financial Statements (*Continued*)

#### ***New Building Construction And Renovations***

In June 2015, the District issued Refunding Certificates of Participation (COP) Series 2015 in the aggregated principal amount of \$27,765,000 to refund a portion of the 2008 COPs. Proceeds of this issuance were used to refund \$28,965,000 of COP Series 2008. Principal payments began with a payment on December 1, 2019. Principal payments are due annually on December 1 and will continue through 2030. Interest payments are due semi-annually on June 1 and December 1, with interest accruing at rates ranging from 2.5% to 5.0%. The partial refunding resulted in a difference between the acquisition price and the carrying amount of the old debt of \$3,821,013. This difference, as reported in the statement of net position as a deferred outflow of resources, is amortized over the new debt's life using the effective interest method. At December 31, 2021, the balance of this deferred outflow of resources is \$2,292,608. Additionally, the refunding resulted in an economic gain to the constituents of approximately \$246,232 over the life of the bonds and reduced the total future debt payments by \$1,200,000. Wells Fargo Bank, N.A. serves as trustee for the Library.

Annual debt service requirements, as of December 31, 2021, are as follows:

<b>Year</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2022	\$ 2,050,000	\$ 966,025	\$ 3,016,025
2023	2,130,000	884,025	3,014,025
2024	2,235,000	777,525	3,012,525
2025	2,325,000	688,125	3,013,125
2026	2,445,000	571,875	3,016,875
2027 - 2030	10,845,000	1,214,100	12,059,100
	<b>\$ 22,030,000</b>	<b>\$ 5,101,675</b>	<b>\$ 27,131,675</b>

***Changes In Long-term Liabilities*** - Changes in the District's long-term obligations consisted of the following for the year ended December 31, 2021:

	<b>Outstanding January 1, 2021</b>	<b>Additions</b>	<b>Reductions</b>	<b>December 31, 2021</b>	<b>Amounts Due In One Year</b>
<b>Governmental Activities</b>					
Compensated absences	\$ 701,287	\$ 296,277	\$ (415,433)	\$ 582,131	\$ 29,107
<b>COPs</b>					
2015 COP	24,000,000	—	(1,970,000)	22,030,000	2,050,000
Premium (2015)	1,905,815	—	(190,582)	1,715,233	190,582
	<b>\$ 26,607,102</b>	<b>\$ 296,277</b>	<b>\$ (2,576,015)</b>	<b>\$ 24,327,364</b>	<b>\$ 2,269,689</b>

## RANGEVIEW LIBRARY DISTRICT

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### Notes To Basic Financial Statements (*Continued*)

All long-term obligations of the Library's governmental funds will be financed through future General Fund expendable available financial sources as they become due. The compensated absences liability will be paid from the fund from which the employee's salaries are paid (i.e., currently the General Fund).

## 6. Commitments And Contingencies

### Operating Leases

The Library leases various office equipment under operating leases. Future noncancellable payments are as follows:

<u>Year</u>	<u>Minimum Lease Payment</u>
2022	\$ 62,290
2023	48,475
2024	48,475
2025	42,341
2026	41,783
Thereafter	6,964
	<u>\$ 250,328</u>

## 7. Pension Plan

### Defined Benefit Pension Plan

#### *General Information About The Pension Plan*

*Plan Description* - Eligible employees of the Library are provided with pension benefits through the Plan, a cost-sharing multiple-employer defined benefit pension plan. Plan benefits are specified in Title 24, Article 51 of C.R.S., administrative rules are set forth at 8 C.C.R. 1502-1 and the applicable provisions of the federal Internal Revenue Code. Colorado State law provisions may be amended from time to time by the Colorado General Assembly. The Plan issues publically available annual financial statements that may be obtained by writing Adams County Retirement Plan, 4430 South Adams County Parkway, C3406, Brighton, Colorado 80601, or by calling 720.523.6167.

## **RANGEVIEW LIBRARY DISTRICT**

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### Notes To Basic Financial Statements (*Continued*)

*Benefits Provided* - The Plan provides retirement, disability and survivor benefits. For employees that are hired prior to January 1, 2010, retirement benefits are determined as the sum of two components. Component A benefit consists of 2.5% of the employee's final average monthly compensation, multiplied by the employee's years of service prior to January 1, 2014. Component B benefit consists of the greater of 1.75% of the employee's career compensation divided by 12, or 1.75% of career monthly compensation multiplied by credited service on or after January 1, 2014. The minimum monthly accrued benefit for all members is \$25 per month per year of credited services.

For employees that are hired after January 1, 2010, retirement benefits are determined as 1.75% of the employee's career compensation divided by 12 or 1.75% of career monthly compensation multiplied by credited service, if greater. The minimum monthly accrued benefit for all members is \$25 per month per year of credited services.

Employees may elect to withdraw their member contribution accounts upon termination of employment with all Plan employers, waiving rights to any lifetime retirement benefits earned. Disability benefits are available for eligible employees regardless of length of service. The disability benefit amount is determined in the same manner as retirement benefits. Survivor benefits are determined by several factors, which include the amount of earned service credit, highest average salary of the deceased, the benefit structure(s) under which service credit was obtained and the qualified survivor(s) who will receive the benefits.

*Contributions* - Eligible employees and the Library are required to contribute to the Plan at a rate set by Colorado statute. The contribution requirements are established under C.R.S. § 24-51-401, et seq. Eligible employees are required to contribute 9% of their Plan-includable salary. The employer required contribution rate is a matching 10% for the year ended December 31, 2021.

Employer contributions are recognized by the Plan in the period in which the compensation becomes payable to the member, and the Library is statutorily committed to pay the contributions to the Plan. Employer contributions recognized by the Plan from the District were \$519,224 for the year ended December 31, 2021.

## RANGEVIEW LIBRARY DISTRICT

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### Notes To Basic Financial Statements (*Continued*)

#### **Pension Liabilities, Pension Expense And Deferred Outflows Of Resources And Deferred Inflows Of Resources Related To Pensions**

At December 31, 2021, the District reported a liability of \$8,112,981 for its proportionate share of the collective net pension liability. The net pension liability was measured as of December 31, 2020, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of January 1, 2020. The District's proportion of the net pension liability was based on the District contributions to the Plan for the calendar year 2020 relative to the total contributions of participating employers to the Plan.

At December 31, 2021, the District's proportion was 3.4362%, which was a decrease of 0.1220% from its proportion measured as of December 31, 2020.

For the year ended December 31, 2021, the District recognized pension expense of \$268,660. At December 31, 2021, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<b>Deferred Outflows Of Resources</b>	<b>Deferred Inflows Of Resources</b>
Net difference between projected and actual earnings on pension plan investments	\$ —	\$ 108,517
Difference between expected and actual experience of the total pension liability	491,243	17,778
Change in assumptions	422,265	—
Changes in proportion and differences between contributions recognized and proportionate share of contributions	47,118	244,380
Contributions subsequent to the measurement date	519,224	—
<b>Total</b>	<b>\$ 1,479,850</b>	<b>\$ 370,675</b>

## RANGEVIEW LIBRARY DISTRICT

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### Notes To Basic Financial Statements (*Continued*)

Subsequent to the measurement date, contributions of \$519,224 reported as deferred outflows of resources related to pensions will be recognized as a reduction of the net pension liability in the year ended December 31, 2022. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<b>Year Ended December 31,</b>	<b>Year</b>
2022	\$ 271,511
2023	329,672
2024	56,281
2025	(97,867)
2026	30,354
<b>Total</b>	<b>\$ 589,951</b>

*Actuarial Assumptions* - The total pension liability in the January 1, 2020 actuarial valuation was determined using the following actuarial assumptions and other inputs:

Actuarial cost method	Entry age normal
Amortization method	Level dollar, closed
Remaining amortization period	24 years
Asset valuation method	5-year smoothed market; 20% corridor
Price inflation	2.50%
Salary increases, including wage inflation	3.50 - 6.10%
Long-term investment rate of return, net of pension plan investment expenses, including price inflation	7.25%

Retirement age was based on an experience-based table of rates that are specific to the type of eligibility condition, last updated for the 2018 valuation pursuant to an experience study of the period 2013 - 2018.

Mortality rates were based on the RP-2014 Blue Collar Healthy Annuitant Generational Mortality Table. Future mortality improvements are assumed each year using the Ultimate MP Scale.

## RANGEVIEW LIBRARY DISTRICT

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### Notes To Basic Financial Statements (*Continued*)

The Plan's long-term expected rate of return on pension plan investments was determined using a building block method in which expected future real rates of return (expected return, net of investment expense and inflation) were developed for each major asset class. These real rates of return were combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and then adding expected inflation.

For each major asset class that is included in the Plan's target asset allocation, the best estimates of arithmetic rates of return are summarized below:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Rate Of Return</u>
Public developments markets equity	47.00%	5.11%
Public emerging markets equity	3.00%	6.93%
Private equity	5.00%	8.90%
Hedge fund-of-funds/low volatility	5.00%	1.18%
Fixed rate debt	15.00%	-0.45%
Private credit	10.00%	5.55%
Private equity real estate	15.00%	4.18%
<b>Total</b>	<b>100.00%</b>	

*Discount Rate* - A single discount rate of 7.25% was used to measure the total pension liability. This single discount rate was based on the expected rate of return on pension plan investments of 7.25%. The projection of cash flows used to determine this single discount rate assumed that plan member contributions will be made at the current contribution rate and that employer contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. Based on these assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

## RANGEVIEW LIBRARY DISTRICT

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### Notes To Basic Financial Statements (*Continued*)

*Sensitivity Of The District's Proportionate Share Of The Net Pension Liability To Changes In The Discount Rate* - The following presents the proportionate share of the net pension liability calculated using the discount rate of 7.25%, as well as what the proportionate share of the net pension liability would be if it were calculated using a discount rate that is one percentage point lower (6.25%) or one percentage point higher (8.25%) than the current rate:

	1% Decrease (6.25%)	Current Discount Rate (7.25%)	1% Increase (8.25%)
Proportionate share of the net pension liability	\$ 10,272,256	\$ 8,112,981	\$ 6,307,667

*Pension Plan Fiduciary Net Position* - Detailed information about the Plan's fiduciary net position is available in annual financial statements that may be obtained by writing Adams County Retirement Plan, 4430 South Adams County Parkway, C3406, Brighton, Colorado 80601, or by calling 720.274.7270.

## 8. Risk Management

The Library is exposed to various risks of loss related to torts; thefts of, damage to or destruction of assets; errors or omissions; injuries to employees or acts of God.

The Library is a member of the Colorado Special Districts Property and Liability Pool (the Pool) as of December 31, 2021. The Pool is an organization created by IGA to provide property, liability, public officials' liability, boiler and machinery and workers' compensation coverage to its members. Settled claims have not exceeded this coverage in any of the past three fiscal years.

The Library pays annual premiums to the Pool for liability, property, public officials' liability and workers' compensation coverage. In the event aggregated losses incurred by the Pool exceed amounts recoverable from reinsurance contracts and funds accumulated by the Pool, the Pool may require additional contributions from the Pool members. Any excess funds which the Pool determines are not needed for purposes of the Pool may be returned to the members pursuant to a distribution formula.

**9. Tax, Spending And Debt Limitations**

TABOR contains tax, spending, revenue and debt limitations that apply to the State of Colorado and all local governments.

Spending and revenue limits are determined based on the prior-year's fiscal year spending adjusted for allowable increases based upon inflation and local growth. Fiscal year spending is generally defined as expenditures plus reserve increases with certain exceptions. Revenue in excess of the fiscal year spending limit must be refunded unless the voters approve retention of such revenue.

At a general election held in November 2006, the Library's voters approved an increase in the Library's taxes by \$6 million annually, commencing in 2007, and by whatever additional amounts are raised annually thereafter by an increase of 2.261 mills, and also authorized the Library to collect, retain and spend all revenues generated from the mill levy increase, as a voter-approved revenue and spending change and an exception each year, beginning in 2007 and thereafter, to any statutory limits and any constitutional limits, including TABOR.

TABOR requires local governments to establish emergency reserves. The Library restricted 3% of its annual General Fund revenues to comply with provisions of TABOR's emergency reserve requirements. Local governments are not allowed to use the emergency reserves to compensate for economic conditions, revenue shortfalls or salary or benefit increases.

The Library's management believes it is in compliance with the provisions of TABOR. However, TABOR is complex and subject to interpretation. Many of the provisions, including the interpretation of how to calculate fiscal year spending limits, will require judicial interpretation.

**10. Subsequent Events**

Management evaluates subsequent events through the date the financial statements are available to be issued, which is the date of the Independent Auditors' Report.

In June 2022, the District issued Refunding Certificates of Participation (COP) Series 2022A and 2022B in the aggregate principal amounts of \$49,075,000 and \$14,830,000, respectively, to refund a portion of the 2015 COPs. Proceeds of these issuances were used to refund \$22,030,000 of COP Series 2015 and to finance the design, acquisition and construction of a new library within the District. Principal payments will begin on December 15, 2022. Interest payments are due semi-annually on June 15 and December 15, with interest accruing at rates ranging from 3.56% to 5.21%. Zions Bancorporation, National Association serves as trustee for the Library.

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**Required Supplementary Information**

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## RANGEVIEW LIBRARY DISTRICT

### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL - GENERAL FUND For The Year Ended December 31, 2021

	Original And Final Budget	Actual Amounts	Variance With Final Budget - Positive (Negative)
<b>Revenues</b>			
Taxes:			
General property taxes	\$ 22,710,672	\$ 22,626,320	\$ (84,352)
Specific ownership taxes	1,565,684	1,920,805	355,121
Charges for services	205,000	68,804	(136,196)
Grants and rebates	131,428	182,596	51,168
Investment income (loss)	250,000	(97,308)	(347,308)
Miscellaneous	—	74,627	74,627
<b>Total Revenues</b>	<b>24,862,784</b>	<b>24,775,844</b>	<b>(86,940)</b>
<b>Expenditures</b>			
Personnel	10,599,226	8,660,307	1,938,919
Professional and technical	2,631,370	1,647,042	984,328
Facilities	1,446,400	1,280,836	165,564
Administrative services	1,136,430	781,156	355,274
Library materials	3,700,000	2,968,566	731,434
Library services	865,000	627,435	237,565
Capital outlay	450,000	927,704	(477,704)
Miscellaneous	350,010	342,072	7,938
Debt services:			
Interest and principal	3,014,831	3,008,217	6,614
<b>Total Expenditures</b>	<b>24,193,267</b>	<b>20,243,335</b>	<b>3,949,932</b>
Excess of revenues over expenditures	669,517	4,532,509	3,862,992
<b>Other Financing Resources</b>			
Proceeds from sale of capital assets	—	3,113	3,113
<b>Fund Balance At Beginning Of Year</b>	<b>23,912,891</b>	<b>21,776,145</b>	<b>(2,136,746)</b>
<b>Fund Balance At End Of Year</b>	<b>\$ 24,582,408</b>	<b>\$ 26,311,767</b>	<b>\$ 1,729,359</b>

## RANGEVIEW LIBRARY DISTRICT

### SCHEDULE OF THE DISTRICT'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY For The Year Ended December 31, 2020 (Measurement Date) Employee Pension Plan Year Seven<sup>1</sup>

	2020	2019	2018	2017	2016	2015	2014
Library's portion of the net pension liability	3.44%	3.56%	3.33%	3.42%	3.39%	3.39%	3.24%
Library's proportionate share of the net pension liability	\$ 8,112,981	\$ 8,562,811	\$ 8,397,507	\$ 6,612,770	\$ 6,694,971	\$ 6,385,629	\$ 5,212,378
Plan fiduciary net position as a percentage of the total pension liability	57.01%	53.95%	49.66%	57.61%	54.58%	54.43%	59.34%
Library's covered payroll	\$ 5,291,423	\$ 5,015,387	\$ 4,304,109	\$ 4,162,411	\$ 3,884,189	\$ 3,655,431	\$ 3,320,059
Library's proportionate share of the net pension liability as a percentage of its covered payroll	153.32%	170.73%	195.10%	158.87%	172.36%	174.69%	157.00%

(1) GASB Statement No. 68 was implemented during 2015. This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, the Library is presenting information for those years for which information is available.

# RANGEVIEW LIBRARY DISTRICT

## SCHEDULE OF THE DISTRICT'S CONTRIBUTIONS TO THE PENSION PLAN For The Year Ended December 31, 2021 Employee Pension Plan Year Seven<sup>1</sup>

<b>Fiscal Year Ending December 31,</b>	<b>2021</b>	<b>2020</b>	<b>2019</b>	<b>2018</b>	<b>2017</b>	<b>2016</b>	<b>2015</b>
Statutorily required contribution	\$ 519,224	\$ 502,685	\$ 451,385	\$ 387,370	\$ 374,617	\$ 349,577	\$ 329,136
Contributions in relation to the statutorily required contribution	(519,224)	(503,094)	(451,385)	(387,370)	(374,617)	(349,577)	(329,136)
Annual contribution deficiency (excess)	—	(409)	—	—	—	—	—
Library's covered payroll	\$ 5,192,240	\$ 5,291,423	\$ 5,015,387	\$ 4,304,109	\$ 4,162,411	\$ 3,884,189	\$ 3,655,431
Library's proportionate share of the net pension liability as a percentage of its covered payroll	10.00%	9.50%	9.00%	9.00%	9.00%	9.00%	9.00%

(1) GASB Statement No. 68 was implemented during 2015. This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, the Library is presenting information for those years for which information is available.

# RANGEVIEW LIBRARY DISTRICT

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## NOTE TO REQUIRED SUPPLEMENTARY INFORMATION

December 31, 2021

### 1. Stewardship, Compliance And Accountability

#### **Budget**

A budget is legally adopted for the Library. The basis of budgeting is the same as U.S. generally accepted accounting principles (GAAP). Schedules in the required supplementary information are presented on a GAAP basis. Capital outlay is budgeted as an expenditure.

The Library follows these procedures in establishing the budgetary data reflected in the financial statement:

- In October, the Library Director submits a proposed operating budget for the fiscal year commencing the following January 1.
- Public hearings are conducted to obtain taxpayer comments.
- Prior to December 31, the budget is legally enacted through passage of a resolution of the Board of Trustees (the Board).
- The Library Director is authorized to transfer budget amounts between line items. Any revisions that alter the total expenditures of the Library must be approved by the Board after the required public hearings have been conducted.
- All appropriations lapse at year end. Colorado governments may not exceed budgeted appropriations at the fund level.